

**Fund Transfer Approval Form**

**Purpose of Funds Transfer:**

- 1)
  - 2)
  - 3)
  - 4)
- 

Initiated by: [Name, Title, Date]

.....

Created by: [Name, Title, Date]

.....

Approved by: [Name, Title, Date]

.....

**Manual Journal Entry Approval Form**

**Transaction Description:**

- 1) To transfer cash from savings to checking account [Purpose, Date, Amount]
  - 2) To pay for professional services (Bonadio) [Purpose, Date, Amount]
  - 3) To pay for professional services (Harris Beach) [Purpose, Date, Amount]
  - 4) To record receiving cash for RLF [Purpose, Date, Amount]
- 

Initiated by: [Name, Title, Date]

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Created by: [Name, Title, Date]

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Approved by: [Name, Title, Date]

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